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APPLICANT REVIEW PANEL

I History

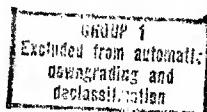
The original "Applicant Review Panel" was established 15 July 1953 by the Deputy Director (Support) and was called the Medical-Security-Personnel Panel. The operations of this Panel were reviewed in late 1961 and the directive was up-dated and reissued as of 22 January 1962. The directive is from the Deputy Director (Support) to the Director of Personnel, Director of Security, Director of Training, and Chief, Medical Staff. As of that time the name of the Panel was changed to Applicant Review Panel.

II Purpose

The current purpose of the Applicant Review Panel is set forth in the following statements from the governing directive: "It is imperative that the Offices of the Deputy Director (Support) which participate in applicant processing activities properly fulfill their responsibilities for ensuring effective selection procedures. It is important that information which may lead to the decision that an individual applicant is not suitable for appointment be pooled and co-ordinated among these offices and subjected to systematic evaluation before a decision affecting appointment is made. The type of information referred to is information relating to an individual's suitability for Agency employment incidental to that normally developed by a support component to enable it to apply the employment standards for which it has primary responsibility. Such information may not, of itself, justify a decision to reject an applicant or to separate a provisionally cleared appointee. However, it may acquire

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significance when related to information developed by other support components."

III Membership

The Applicant Review Panel consists of representatives designated by the Director of Personnel, Director of Security, and Chief, Medical Staff. These offices are responsible for presenting pertinent information to the Panel. The Chief, Assessment and Evaluation Staff, Medical Staff, is responsible for bringing to the attention of the Panel information developed by that Staff concerning the intellectual capacities, aptitudes, or personality characteristics of an individual under consideration. The representative of the Director of Personnel serves as the Chairman. The Panel meets weekly, and the Special Activities Staff, Office of Personnel, provides the necessary support.

IV Modus Operandi

In connection with its consideration of a case, the Panel recommends continued processing, further review by one of the support offices concerned, or cancellation of further processing on suitability grounds. In the latter contingency, the Chairman of the Panel makes a report and recommendation to the Director of Personnel whose decision is usually final. In certain non-clerical cases, the Director of Personnel, if he deems it appropriate, may consult with the Head of the Career Service concerned before a final decision on the cancellation proceeding is made.

V Statistics

For the first 10 months of calendar year 1964, the Applicant Review Panel considered 227 cases, approving 68 of these cases and rejecting

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or suggesting the withdrawal of 129. Of the total number of cases, approximately 30 were temporarily deferred for further review by one or more of the support offices.

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